



ASEM Seminar on Single Window Cooperation

29-31 October, 2019

Deefly Zhejiang Hotel, Hangzhou, China

Registration Form

To be submitted **no later than Monday 16 Sep 2019** to email:

qinda@customs.gov.cn and 461782594@qq.com

1. Personal information				
Economy		Organization		Picture in JPEG format
Position		Gender/Title		
Family name		Given name		
Date of birth (dd/mm/yy)		Passport no.		
Tel no.		Fax no.		
Mobile		Email		
Status of delegate		<input type="checkbox"/> Head <input type="checkbox"/> Member		
2. Travel arrangement				
Date of arrival	City of departure	Flight no.	Arrival time	
Date of departure	City of destination	Flight no.	Departure time	

3. Visa

1. All delegates are kindly requested to attach a copy of the passports' first page with this form.
2. All delegates are responsible to take the necessary steps for obtaining, if required, a visa for the entry into China. If necessary, visa note(s) aiming to facilitate the visa application could be issued: such a request is to be addressed with an accurate name of an embassy or a consulate, from which the visa is applied, by e-mail to qinda@customs.gov.cn and 461782594@qq.com. Please note that your passport must be valid for 6 months at least after the event to guarantee your entry in the country.

4. Accommodation (Deefly Zhejiang Hotel)

Check-in date (dd/mm)	Check-out date (dd/mm)	Duration:
		_____nights

Business Room: _____room(s)
(preferential price: 750 RMB per night, inclusive of breakfast and service charge)

Grand View Room: _____room(s)
(preferential price: 850 RMB per night, inclusive of breakfast and service charge)

Executive Suite: _____room(s)
(preferential price: 1500 RMB per night, inclusive of breakfast and service charge)

Please indicate the name(s) of accompanying person(s): _____

Notes:

1. Check-in time: 14:00 p.m.; Check-out time: 12:00 p.m.
2. Free internet service is provided in all rooms.

5. Official Welcome Dinner

All delegates are invited to the Official Welcome Dinner offered by China Customs on Tuesday 29 Oct. Advanced registration is desirable:

I will attend I will not attend

6. Dietary Requirements