

*As of 27 May 2016*

**ASEM FIRST YOUTH ENTREPRENEURIAL  
MEETING: PASSION-PRENEURS' CHALLENGE  
TOWARDS 20 YEARS OF ASEM**

**ADMINISTRATIVE ARRANGEMENTS**

**JAKARTA  
25-29 OCTOBER 2016**

As of 27 May 2016

## Introduction

The Government of the Republic of Indonesia has the honour to welcome participants from ASEM member countries to the ASEM First Youth Entrepreneurial Meeting: Passion-Preneurs' Challenge Towards 20 Years Of ASEM.

Passion-Preneurship is a hybrid between Socio-Preneurship and Techno-Preneurship, Passion-Preneurship is an interest and creativity based entrepreneurship that also driven by social mission to give back to community.

Through the Passion-Preneurship Competition, Indonesia is utilizing the ASEM's Economic and Socio-Cultural Pillar of Cooperation, in order to harness and mobilize the potential of Youth within ASEM partners, also to strengthen the connectivity through people-to-people contact, and to build a more comprehensive partnership between countries in Asia and Europe regions.

This Administrative Arrangements is to provide information on logistic and administrative procedures and requirements to participate in the ASEM First Youth Entrepreneurial Meeting: Passion-Preneur' Challenge Towards 20 Years Of ASEM.

Hospitalities and courtesies for the participants is included in this Administrative Arrangements. Any amendments to this information will be issued via email.

### 1. Date and Venues

The Program will be convened starting from mid May to 29 October 2016. The submission of business proposals will be open online and the final rounds will be held in Jakarta from 25-29 October 2016.

### 2. Participants

The program is open for participants from all ASEM Partners. Targeting the participation of 2500 youth applicants between the age of 16-30 from ASEM Partners, each participating team (minimum of 2 people) will be required to submit an on-line resume to the official website, proposal, and a video pitch which includes a business plan as Passion-Preneur.

### 3. Program Organizer

ASEM First Youth Entrepreneurial Meeting: Passion-Preneurs' Challenge Towards 20 Years Of ASEM is organized by the Ministry of Foreign Affairs of the Republic of Indonesia. For registration, administration and enquiries please contact:

**Organizing Committee of the ASEM First Youth Entrepreneurial Meeting: Passion-Preneurs' Challenge Towards 20 Years Of ASEM**

Directorate of Intra Regional Cooperation for America and Europe,

Ministry of Foreign Affairs, Republic of Indonesia

Tel: (62-21) 3812773, 3441503 ext. 4542 Fax: (62-21) 3813142

Website: [asempreneurchallenge.com](http://asempreneurchallenge.com)

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#### 4. Travel Arrangements, Accommodation, Transportation and Meals

The Government of Indonesia will provide courtesy accommodation, meals (3 times a day), and transportation (airport and event transfer).

All finalist teams are required to provide themselves with airfares, visas, and personal expenses.

#### 5. Dress Code

The dress code for the events will be smart casual. The dress code for the Grand Final will be lounge suit.

#### 6. Visa Arrangements and Entry Formalities

Participants have to ensure the six month validity of their passports.

Nationals of participating countries are required to apply for visas prior to their departure for Indonesia. They should contact the nearest Embassy/Consulate General/Consulate of the Republic of Indonesia in the respective country of residence to obtain an entry visa. To avoid inconvenience, please note that visa applications should be submitted at least 10 working days before the date of departure for Indonesia.

Nationals of countries with no Indonesian diplomatic mission in their country of residence should send the following, at least 15 working days in advance of their departure, to the Organizer:

1. Copies of the relevant pages of the passport.
2. Confirmed flight itinerary, specifying the first port of entry in Indonesia where the visa is to be issued.

The Organizer will use the information provided to make special arrangements with the immigration authorities for the participant to be issued a visa on arrival. If the abovementioned procedures are not adhered to and the requisite information and payment are not provided on time, no special arrangement can be made, which could result in refusal of entry.

Participants from the following countries do not need a visa to travel to Indonesia (all types of passport) for a short visit up to 30 days:

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|----------------------|----------------|------------------------|
| 1. Brunei Darussalam | 21. Germany    | 41. Slovenia           |
| 2. Cambodia          | 22. Greece     | 42. South Korea        |
| 3. Laos              | 23. Hungary    | 43. Spain              |
| 4. Malaysia          | 24. India      | 44. Sweden             |
| 5. Myanmar           | 25. Ireland    | 45. Switzerland        |
| 6. The Philippines   | 26. Italy      | 46. The United Kingdom |
| 7. Thailand          | 27. Japan      | 47. Australia          |
| 8. Singapore         | 28. Kazakhstan | 48. Mongolia           |
| 9. Vietnam           | 29. Latvia     | 49. Bangladesh         |

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- |                        |                            |
|------------------------|----------------------------|
| 10. Austria            | 30. Lithuania              |
| 11. Belgium            | 31. Luxembourg             |
| 12. Bulgaria           | 32. Malta                  |
| 13. China              | 33. The Netherlands        |
| 14. Croatia            | 34. New Zealand            |
| 15. Cyprus             | 35. Norway                 |
| 16. The Czech Republic | 36. Poland                 |
| 17. Denmark            | 37. Portugal               |
| 18. Estonia            | 38. Romania                |
| 19. Finland            | 39. The Russian Federation |
| 20. France             | 40. Slovakia               |

## **7. Customs Regulations**

Narcotic drugs, as well as arms and ammunition shall not be brought into Indonesia. They are strictly prohibited. Offenders are subject to strict and severe punishment.

Visitors may bring with them duty-free goods with a declared value not exceeding US\$ 250 per person. Travelers bringing in goods for temporary importation will be required to leave a deposit at the port of entry; the deposit will be refunded when the goods are taken out of the country.

## **8. General Information**

### **Indonesia**

Consisting of more than 17,000 islands, the vast Indonesian archipelago spans 5,120 km across the equator, positioned between the Asian and Australian continents. Four-fifths of the area is sea, with the major islands of Sumatera, Java, Kalimantan, Sulawesi and Papua.

Indonesia is a melting pot of cultures, where over 300 ethnic groups live harmoniously. A cultural heritage passed on through generations offers a wealth of traditional arts and crafts. Batik, wooden carvings, weavings, silverworks and many other traditional skills produce exquisitely beautiful items. Indonesia's multi-racial and multi-ethnic culture mean festivals steeped in traditions are celebrated throughout the year. Frequently featured in these events are dances, wayang theaters and other performing arts.

Geographically, Indonesia's landscape is greatly varied. Java and Bali are the most fertile islands and rice fields are concentrated in these two islands, whereas Sumatera, Kalimantan, Sulawesi, Maluku and Papua remain covered with tropical rainforest. Open savannah and grassland characterize Nusa Tenggara.

The flora and fauna in Indonesia's western region represent that of mainland Asia while those in the eastern region are typical of Australia. Endangered species, which are the pride of Indonesia, exist in the central region, such as orangutans, tigers, one-horned rhinos, elephants, dugongs, ancas and komodo dragons. The warm tropical waters of the archipelago nurture a rich marine environment that holds a myriad of fish, coral species and marine mammals.

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### **Currency and Exchange Rates**

The local currency is the Rupiah. The exchange rate is around US\$ 1 = IDR 13,175.- (as of May 2016). Foreign currencies, either banknotes or traveler's cheques, are easily exchanged at banks and money changers in major cities and towns. Credit cards are accepted at most hotels and restaurants. It is advisable to carry sufficient amount of Rupiahs when travelling to smaller towns or outer provinces.

### **Climate**

Indonesia has a tropical climate with high humidity. The average temperature is 24-31° Celcius or 75-87° Fahrenheit. There are two seasons in the year, the wet or rainy season and the dry season. The monthly rain fall varies between 3mm and 496mm in which those above 300mm take place during the month of January up to April. The heaviest rainfall usually occurs in January to February while the lowest commonly happens between May and October. Average humidity is 74% with its minimum of 65% and maximum 84% respectively.

### **Electricity and Water Supply**

Most hotels use 220 volts 50 cycles and two-pronged plugs. However it is not uncommon to find some hotels using 110 volts, particularly in the provinces. Check before using an appliance. Some hotels supply adaptors on request. Water supply fully managed by local city government, source water is usually taken from natural springs or river streams, not to be consumed directly from the tap. For those who prefer bottled mineral water, local supermarkets and grocers usually carry a sizeable selection.

### **Telephone Services**

Local phone services are reliable. GSM mobile phone system is in operation. Public phone can be found in public areas across the city. Long distance calls within Indonesia may be made by direct dialing through International Direct Dial (IDD) in major cities or through operator-assisted calls. Telex and fax services are readily available in major hotels and larger cities. The country code for Indonesia is +62. Local area code for Jakarta is 021. Omit the 0 (zero) when dialing with the country code, followed by the phone number: +6221.... For international call: 007 + country code + area code + phone number.

### **Internet**

Wireless internet facilities are available in the venue and some public areas.

### **Time**

Jakarta standard time zone is GMT +7 hours.

### **Tourism**

Information on tourism in Indonesia can be found at <http://www.indonesia.travel/id>