

Women's Economic Empowerment: Creating Equal Opportunities in the World of Work

25-26 May 2017 Vilnius, the Republic of Lithuania

ADMINISTRATIVE ARRANGEMENTS

Venue

Mykolas Romeris University

Ateities St. 20, Vilnius 08303

Tel. +370 5 271 4625

Fax. +370 5 267 6000

E-mail: roffice@mruni.eu

Website: <http://www.mruni.eu/en/>



Registration

Participants are requested to fill in the [registration form](#) for the conference and send it to the following e-mail address: asem2017vilnius@mfa.lt.

Accommodation

A number of rooms for the participants of the conference are pre-booked in several downtown hotels of Vilnius. The following accommodation options are available:

Hotel	Room Type	Room Rate per room/per night (including breakfast and VAT)
Relais & Chateaux Stikliai Hotel 5*****	Standard SGL	EUR 158
	Junior suite	EUR 352
	Suite	EUR 440
Ramada 5*****	Comfort single room	EUR165
Radisson BLU Lietuva 4****	Business SGL	EUR 185
	Junior suite	EUR 195
Holiday Inn 4****	Standard SGL	EUR 112
Artagonist 4****	Standard SGL	EUR150
	Superior SGL	EUR170
	Business SGL	EUR170
Ratonda 4****	Standard SGL	EUR 74
Comfort LT RocknRoll 3***+	Standard SGL	EUR 80

*** Reservation is valid till 07 April 2017. After 07 April 2017, rates are not guaranteed and rooms are subject to availability. The end of May is the high tourist season, therefore the participants are advised to book their hotels as soon as possible.**

To book hotels please send your enquiry with indicated names, dates, your preferences for hotels and room types to the following e-mail asem2017vilnius@mfa.lt

Hotel Relais & Chateaux Stikliai Hotel

Goano St. 7, Vilnius 01131

Tel. + 370 5 2649595 | Fax 370 5 2123870

Website: <http://www.stikliaihotel.lt/en/>



The luxurious Relais & Châteaux Stikliai Hotel and Apartments are housed in a historic building with Baroque and Gothic features provides individually designed rooms with antique furniture.



High-speed internet access and business/seating area. Turn down services, buffet breakfast, satellite television, minibar, direct dial phone number, air conditioning, electrical adapters available, , wake-up calls. Spa center with Sauna, swimming pool.

Hotel Radisson BLU Lietuva

Konstitucijos Ave. 20, Vilnius 09308

Tel. + 370 5 272 6272

Website: <https://www.radissonblu.com/en/lietuvahotel-vilnius>



With the hotel's fitness center, guests can maintain their fitness regimens and then enjoy a relaxing spell in the sauna. An on-site salon provides a list of grooming services



Free high-speed, wireless Internet access available throughout the hotel. Range of food items. Express laundry, efficient and accurate check-out.

Hotel Artagonist Art Hotel

Pilies St. 34, Vilnius 01123

Tel. +370 5 243 0000

Website: <http://www.artagonist.lt/en/>



Hotel features a free WiFi throughout the property. Hotel provides car rental. Bastion of the Vilnius Defensive wall is 600m from the Hotel, and Lithuanian national Opera and Ballet Theatre is 1.1 km from property.



Each room at the hotel is air-conditioned and has a fat screen TV with satellite channels. You will find a coffee machine in the room, slippers and toiletries. You will find 24-hour desk at the property. Pets allowed on request.

Hotel Ramada

Subačiaus St. 2, Vilnius 01127

Tel. +370 5 255 3355

Website: <http://www.ramadavilnius.lt/en/>



This 5 plus star Hotel features a wellness center with a steam bath and a hot tub and guests have free access from 7 am to 3 pm. The premium class gourmet restaurant Imperial serves international dishes. Access fitness center. Services and staff available 24/7 – provides tour information, can organize tickets.



Traditional interior design inspired by that of 19th century. All are soundproofed and have a coffee machine and minibar. Also, private bathroom with slippers, bathrobes. Mornings welcome with Champagne Breakfast buffet. Valet parking and concierge service. Vilnius main railway station is within 1.1km. Cash machine and luggage storage are available on site

Hotel Holiday Inn

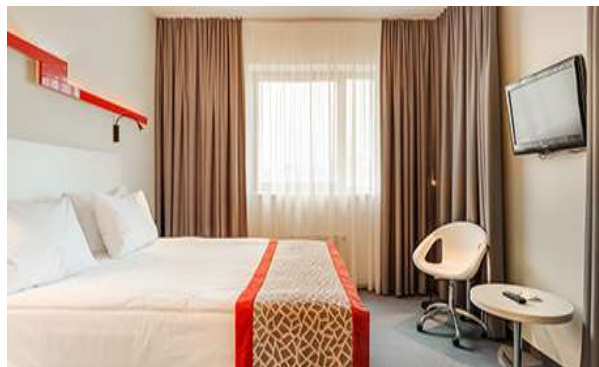
Šeimyniškių St. 1, Vilnius 09312

Tel. +370 5 2103000 | +370 5 2103001

Website: <http://www.holidayinnvilnius.lt/>



Vilnius Old Town's heady mix of European architecture can be seen from the window of your inviting Guest room at Holiday Inn Vilnius. Free access to mini gym , full breakfast buffet is served each morning.



Individually controllable air conditioning systems, heated floors in spacious bathrooms, working desk with free of charge cabled internet, free Wireless and Cabled Internet access

Hotel Ratonda

A. Rotundo 1, Vilnius 01110

Tel. +370 5 212 0670 | Fax +370 5 212 0669

Website: <http://www.ratonda.centrumhotels.com>



This family-run, 4-star Ratonda Centrum Hotel is situated at the Vilnius' main street, a 15-minute walk from the Old Town. Premium class gourmet restaurant imperial serves international dishes. Guest have access o steam bath, fitness centre and game corner.



Minibar (extra charge), Wi-Fi access, telephone, Satellite TV - free of charge! Breakfast buffet, free parking next to the hotel. Vilnius main railway station is 1.1km. the Presidential Palace is 750m away, town Hall 160m away from hotel.

Hotel Comfort LT RocknRoll

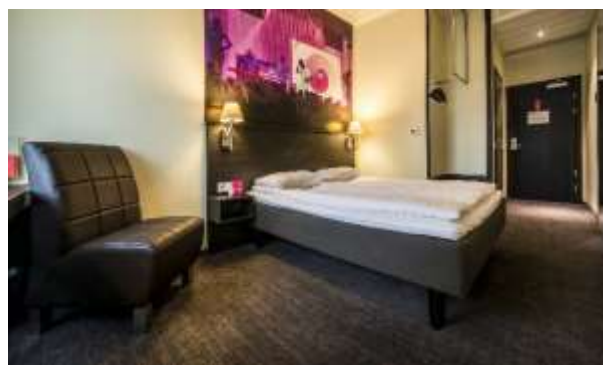
Kauno St. 14, Vilnius 03212

Tel. +370 5 25 05 111 | Fax +370 6 85 98 920

Website: <http://comforthotel.lt/>



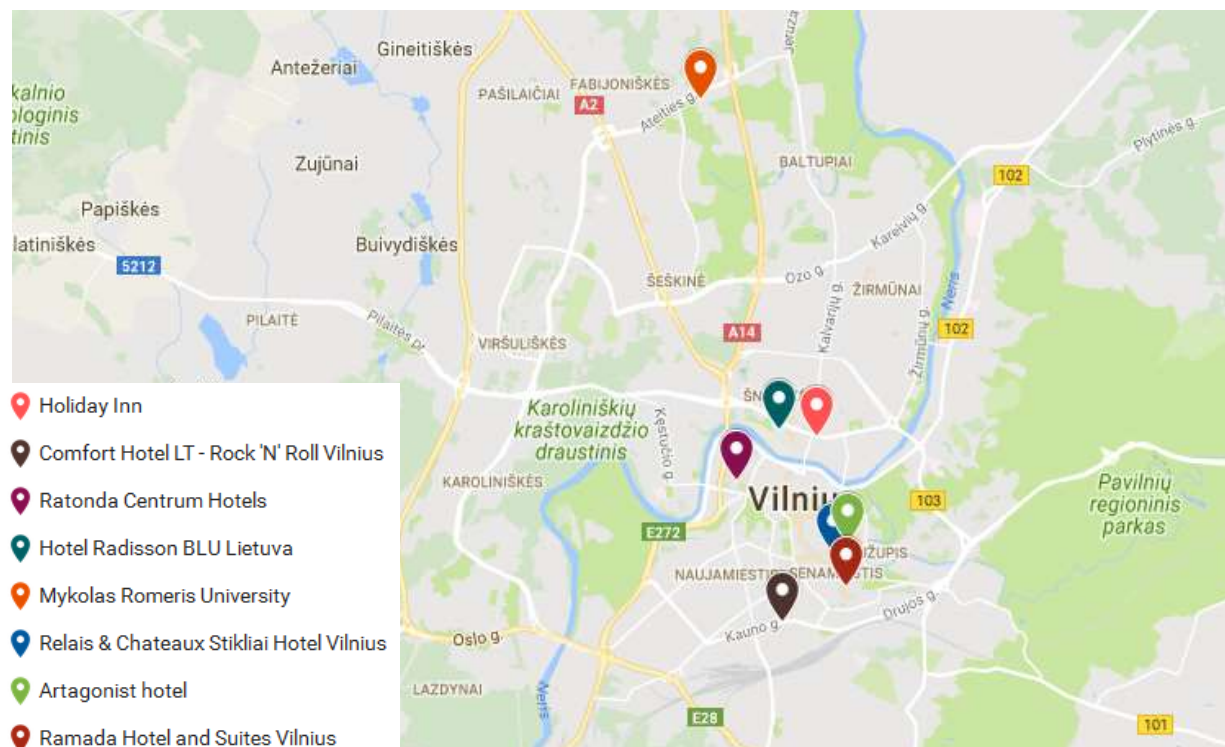
Modern music-themed hotel with its own rock radio. Some of the rooms look out over the Old Town. Free WiFi is available in all rooms. Golf package, gym with the best equipment.



Individually air conditioned and heated bathroom floors. Hairdryer, ultra comfortable beds, big desk to get those emails written.

Delegations bear all costs related to the accommodation during their stay.

Location of the hotels



Transportation

From Vilnius International Airport to the Venue and Hotels

Pool-in transfers from the airport to hotels will be provided for the delegates upon arrival. Delegates preferring individual transfers are advised to book it through their hotels or take a taxi. Vilnius International Airport is located only 5.9 km (3.7 mi) from the city centre. Taxis are available outside the arrival area and cost approximately 10-15 EUR to the city centre (15-20 minutes journey).

Transportation will be provided from the designated hotels to the venue of the conference, the exact schedule will be given to the delegations upon arrival by the officers.

Costs

The hosts will provide the venue for the Conference, coffee breaks, lunches on the 25th and 26th of May and reception dinners on the 24th and 25th of May 2017.

Travel, accommodation and possible visa expenses will be covered by the participants.

Official Language

The official language of the Conference is English

Visas

Lithuania is a member of the Schengen Agreement, therefore the participants of the conference coming from the countries whose citizens require Schengen visas **must obtain visas from the Embassies of Lithuania** (or in case there is no resident Embassy of Lithuania, from other Schengen countries representing Lithuania with respect to the issuance of Schengen visas).

More information on visa application process can be found at the following link:
<http://keliauk.urm.lt/en/entry-to-lithuania/visas/list-of-countries-whose-citizens-do-not-require-visas-to-enter-the-republic-of-lithuania>

Should your delegation have any question regarding visa procedure please contact:
asem2017vilnius@mfa.lt

Cultural programme

The major international folk festival “Skamba skamba kankliai” will be taking place in Vilnius on May 23-28, 2017, offering many free open-air and indoor events. More information and the programme of the festival can be found at <http://ssk.lt/en/>.

Sightseeing trip to the historical capital of Lithuania Trakai or Vilnius City tour can be booked in the morning of May 27 (for an additional cost). Please indicate your interest in the registration form.

Excursion to Trakai



(4 hrs) – *40 Eur/per person
Price is valid if participating min 5 persons
Price includes:
Transport
English speaking guide
Entrance tickets to Trakai Castle



Vilnius City tour



(3 hrs) – *30 Eur/per person
Price is valid if participating min 5 persons
Price includes:
Transport
English speaking guide
Entrance tickets to Vilniaus University yards



General Information

Weather

The climate of Lithuania is characterized by four distinct seasons: spring, summer, autumn, and winter. **The conference takes place** in the beginning of summer season meaning that the delegates can expect pleasant temperatures. Typically, there are several very hot weeks in summers (with daytime temperatures surpassing 30 C), however temperatures in the beginning of the season normally are around 18-20 C. Days are quite long in summer. Rain can be expected. More information about the weather can be found at the following link:

<https://weather-and-climate.com/average-monthly-Rainfall-Temperature-Sunshine,Vilnius,Lithuania>

Local time

The time zone for Lithuania is UCT/ GTML +2 in summer.

For more information: <https://www.timeanddate.com/worldclock/lithuania/vilnius>

Mobile Operators

There are three basic service providers of mobile connectivity: **Telia**, **Bitė**, and **Tele 2**. You can get the prepaid cards: Extra, Ežys (Telia), Labas (Bitė) or Pildyk (Tele 2) at all newsagents or designated trading places.

Wi-Fi hotspots are widely available at various public areas in Vilnius. Wi-Fi will also be provided at the venue of the Conference.

Power Supply



The standard power supply in the Republic of Lithuania is **220 volts at 50 Hz**. This power socket can be identified by two circular adjacent holes. An adaptor for the round two-pin sockets may be required.

Currency, payments

Lithuania is the Eurozone country and all payments are conducted in Euro. Other widely used currencies can be exchanged in the banks and currency exchange points. ATMs abound and credit cards are widely accepted.

Useful Information and Emergency

Emergency Telephone

In case of emergency call 112. No prefix necessary.

Useful Websites

www.vilnius.lt – Official website of Vilnius City Municipality. Languages: Lithuanian, English.

www.president.lt – Official website of the President of the Republic of Lithuania presents information about the President's activity, institution, family. Languages: Lithuanian, English, French, Russian.

www.lrs.lt – Official website of the Parliament (Seimas) of the Republic of Lithuania. Languages: Lithuanian, English, French, German, Russian, Chinese.

www.lrv.lt – Official website of the Government of the Republic of Lithuania. Languages: Lithuanian, English.

www.lietuva.lt – Website of Central Portal of Lithuania. Languages: Lithuanian, English, German, French.

www.urm.lt – Official website of the Ministry of Foreign Affairs of the Republic of Lithuania presents diplomatic missions, consular and foreign policy information. Languages: Lithuanian, English, French, Russian.

<http://www.vilniustransport.lt/en/> – Traffic Schedules of Public Transport

Contact Persons:

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