



ASIA-EUROPE MEETING

# **ASEM CONFERENCE ON THE HARMONIZATION OF BIOFUELS STANDARDS AND APPLICATION TO VEHICLE TECHNOLOGIES**

**MANILA, PHILIPPINES  
10-11 November 2011**

## **AGENDA**

### **Day 1**

**8:30-9:00 REGISTRATION**

**9:01-9:15 OPENING REMARKS**  
UNDERSECRETARY JOSE M. LAYUG, JR.  
*Department of Energy, Philippines*

**9:16-9:30 KEYNOTE ADDRESS**  
HON. JEJOMAR C. BINAY  
*Vice President, Republic of the Philippines*

**9:31-10:00 COFFEE BREAK**

**10:01-11:30 PLENARY SESSION 1**  
Welcome  
Introduction of Guests/Delegates  
Adoption of Agenda  
Business Agenda

**11:31-13:00 LUNCH BREAK**

**13:01 -15:00 PARALLEL SESSIONS 1 & 2**

#### **WORKING GROUP SESSION 1: The Science of Biofuels Production**

This topic area shall address the correlation of biofuels feedstock selection to the baseline quality of biofuels produced. The discussion and the presentations for this topic is intended to clarify the state of technology for biofuels production and to identify the "transferability" of findings or results of research/studies on certain types of biofuels basestocks to other types of biofuels.

**(4 Presentations)**

- *German Biomass Research Center*
- *North Sea Group, The Netherlands*
- *Economic Research Institute for ASEAN and East Asia (ERIA)*
- *National Institute of Advanced Industrial Science and Technology (AIST), Japan*

Moderator: Director Mario C. Marasigan, Philippines

Rapporteur: Dep. Exec. Director Raul Sabularse, Philippines

**WORKING GROUP SESSION 2: Compatibility – Vehicles, Logistics and Handling**

This topic is intended to give an opportunity to vehicle producers and the oil companies to present their views on the integration of biofuels and blends into the fuel sector. The focus of this topic is to determine the compatibility of using biofuels blends as fuel to the existing vehicle population, particularly the universally accepted level of blends that shall not have adverse effect on current old vehicle models, or the vehicle components (if any) that shall be affected by the use of biofuels blends as fuel and how the same can be addressed using least cost principles. Actual studies or field tests on biofuels blend use on unmodified (conventional) engines may provide the necessary empirical data and proof to further expand or accelerate biofuels use in the transport sector.

**(3 Presentations)**

- *Chamber of Automotive Manufacturers of the Philippines, Inc. (CAMPI), Philippines*
- *European Automobile Manufacturers Association (ACEA)*
- *Ford Group Philippines*

Moderator: Dir. Zenaida Y. Monsada, Philippines

Rapporteur: DOTC or Technological University of the Philippines

**OPEN FORUM**

**15:01- 15:30 COFFEE BREAK**

**15:31- 17:30 PARALLEL SESSIONS 3 & 4**

**WORKING GROUP SESSION 3: Market Instruments**

Topics for discussion in this area shall concentrate on the current trends towards integrating biofuels use into the fuel / transport

sector, through the use of policy and/or market instruments as a form of incentive or support, either to jumpstart or increase utilization of biofuels/blends in the energy sector particularly in the transport sector. Discussions can also be expanded to assess potential directions towards exportation vs. importations.

A secondary component of this topic is the identification and use of other policy or market instruments to support the industries involved in biofuels manufacturing, possibly identifying the calibrated approaches for providing incentives to new facilities dedicated to biofuels manufacturing to existing industries venturing into biofuels production.

**(4 Presentations)**

- *Asian Development Bank (ADB)*
- *Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ)*
- *United States Agency for International Development (USAID)*
- *Swedish International Development Cooperation Agency (SIDA)*

Moderator: Mr. VINCE S. PEREZ, JR., Philippines  
Rapporteur: BOI or DOF Representative

**WORKING GROUP SESSION 4: Regulatory Mechanisms**

This area shall highlight the existing regulator mechanisms of each country and how such are implemented. This can concentrate on how each country can ensure quality specifications and/or meeting products standards and how such regulations can move forward towards quality specification harmonization. The triad of the fuel specification, vehicle type and emission regulation may have to be reviewed in the context of having biofuels and blends in the reference fuel specification.

**(3 Presentations)**

- *Department of Energy, Philippines*
- *Shell BV of the Netherlands*
- *Bureau of European Policy Advisers, EU*

Moderator: Mr. Marris G. Agbon, Philippines  
Rapporteur: DTI-Bureau of Product Standards, Philippines

**OPEN FORUM**

**19:00- 21:00 WELCOME DINNER**

## **Day 2**

**9:00- 10:00      PLENARY SESSION 2. WRAP UP AND SYNTHESIS**

**OPEN FORUM**

**10:01- 10:30      COFFEE BREAK**

**10:31-11:30      PLENARY SESSION 3: PRESENTATION AND DISCUSSION  
OF DRAFT CONFERENCE DECLARATION**

**11:31-12:00      ADOPTION OF CONFERENCE STATEMENT**

**12:01- 13:30      LUNCH BREAK**

**ADJOURNMENT**

# **ADMINISTRATIVE CIRCULAR**



ASIA-EUROPE MEETING

## **Asia-Europe Meeting (ASEM) Conference on the Harmonization of Biofuels Standards and Application to Vehicle Technologies**

10 - 11 November 2011, Manila, Philippines

## **1. General Information about the ASEM Conference**

Cognizant of the relative “newness” of the biofuel industry and the on-going integration of biofuel use into the mainstream conventional fuel sector coupled with the varied technologies and approaches such integration can be achieved, the ASEM-led conference on the Harmonization of Biofuels Standards and Application to Vehicle Technologies, shall provide for the venue and the avenue for the sharing of ideas and best practices as well as innovations to carry this development forward.

With the acceptance by the Leaders of the Philippine-led initiative on biofuels during the 6<sup>th</sup> ASEM Summit in Helsinki, Finland in September 2006 and in order to push the initiative forward, the **Philippines** will host the ASEM Conference on the Harmonization of Biofuels Standards and Application to Vehicle Technologies.

The conference is expected to provide a sound basis and the benchmark wherein individual member-countries can push their respective biofuel program. And consequently, identify the “best practices” towards the push for greater biofuel integration in the transport sector.

The Conference will be a two-day event and will start with a plenary session to be followed by working group sessions on the following topics:

- WG I: “The Science of Biofuel Production”
- WG II. “Compatibility Issues – Vehicle Technology and Logistics and Handling Biofuels and Blends”
- WG III. “Market Instruments to Drive Biofuel Production and Utilization”
- WG IV. “Regulatory Mechanisms to Integrate Biofuel Use in the Fuel/Transport Sector”

The conference will be concluded in the morning of the second day with a synthesis of the proceedings of the conference as well as a plenary presentation and discussion of an ASEM Conference Declaration on the Harmonization of Biofuels Standards and Application to Vehicle Technologies.

The target participants are expected to include technology providers, vehicle companies, oil companies, government representatives/regulators, standard development bodies or agencies, funding institutions, consumer advocates, environmentalists as well as new media practitioners who have a keen interest in the topics to be discussed.

## **2. Date and Venue of the Meeting**

The “ASEM Conference on the Harmonization of Biofuels Standards and Application to Vehicle Technologies” will be held on **November 10-11, 2011, in New World Hotel Makati City, Manila Hotel.**

**NEW WORLD HOTEL Makati City, Manila Hotel**

Esperanza Street Cor. Makati Avenue

Makati City, Philippines

Tel. No: (632) 811 6888

Fax No: (632) 811 6777

Contact Persons:

**Ms. Cecil Ocampo**

Assistant Director of Sales

Tel. No: (632) 811 6888 local 3241

Fax Nos: (632) 755 6866 / 755 6827

For more information on the hotel, you can log on to their website at [www.manila.newworldhotels.com](http://www.manila.newworldhotels.com)

**3. Working Language**

The working language of the meeting is English.

**4. Registration of the Delegates**

Due to limited available space at the venue, we would like to request each delegation to be limited to a maximum of 4 participants

Each delegation is encouraged to ensure representation in each working group.

All delegates are required to accomplish the attached Registration Form and send it to the following contact persons on or before **17 October 2011**:

**Mr. Romeo M. Galamgam**

Senior Science Research Specialist

Renewable Energy Management Bureau

Department of Energy

Fort Bonifacio, Taguig City Philippines

Tel. No: (632) 479-2900 local 322/390

Fax No: (632) 840-2107

E-mail: [kyongto@yahoo.com](mailto:kyongto@yahoo.com)

**Ms. Zenaida G. Lazaro**

Supervising Science Research Specialist

Oil Industry Management Bureau

Department of Energy

Fort Bonifacio, Taguig City Philippines

Telefax No: (632) 840-2155

Email: [zgarcia@doe.gov.ph](mailto:zgarcia@doe.gov.ph)

**Ms. Maria Odessa P. Cruz**

Assistant

Asia Europe Meeting (ASEM) Division

Office of European Affairs

Department of Foreign Affairs

2330 Roxas Blvd., Pasay City, Philippines

Tel. No: (632) 834-4966

Fax No: (632) 831-4422

E-mail: [oea-6@dfa.gov.ph](mailto:oea-6@dfa.gov.ph) or [philippines\\_asem@yahoo.com](mailto:philippines_asem@yahoo.com)

(A confirmation receipt will be sent through email)

**5. Meeting Secretariat**

All delegates will be provided with Conference Kits, Meeting documents, IDs and other materials upon registration.

Delegates who wish to circulate documents should provide the Secretariat with the master copy of the document.

During the preparation phase, the contact details of the person in charge are:

**Ms. Ruby B. de Guzman**

OIC-Chief, Biomass Energy Management Division

Renewable Energy Management Bureau

Department of Energy

Fort Bonifacio, Taguig City, Metro Manila

Tel. No: (632) 479-2900 local 322/390

Fax No.: (632) 840-2107

E-mail: [rubydguzman@yahoo.com](mailto:rubydguzman@yahoo.com) or [rguzman@doe.gov.ph](mailto:rguzman@doe.gov.ph)

**Ms. Luningning G. Camoying**

ASEM Contact Point

Asia-Europe Meeting (ASEM) Division

Office of European Affairs

Department of Foreign Affairs

2330 Roxas Blvd., Pasay City, Philippines

Tel. No: (632) 834-3153

Fax No: (632) 831-4422

E-mail: [oea-6@dfa.gov.ph](mailto:oea-6@dfa.gov.ph) or [philippines\\_asem@yahoo.com](mailto:philippines_asem@yahoo.com)

**6. Entry Formalities**

A passport with at least six months validity is required for entry into the Philippines. Delegates may inquire from the Philippine Embassy accredited in their respective countries of origin whether a visa is required to enter the Philippines.

## 8. Accommodation for the Delegates

Delegates may wish to consider staying at NEW WORLD HOTEL Makati City, Manila Hotel, the Hotel meeting venue, for convenience or may arrange their own reservations at the hotel of their choice.

Special rates at NEW WORLD HOTEL Makati City, Manila Hotel have been arranged for the Delegates, as follows:

Room Category	Room Rates Single/Double Occupancy with Breakfast
Superior Room	Php 6,000 net or US\$ 138 net
Luxury Room	Php 7,000 net or US\$ 160 net
Executive Deluxe Room	Php 8,500 net or US\$ 195 net

Delegates (excluding speakers, discussants, moderators, and rapporteurs), are advised to make their room reservations directly, by accomplishing the attached form and sending it to NEW WORLD HOTEL Makati City, Manila Hotel at fax numbers: (632) 755 6866 and (632) 755 6827 on or before **17 October 2011**.

Room and incidental charges will be settled on the guest's personal account.

The month of November is peak season in the Philippines and most establishments will be fully booked. Please make sure that room reservations are made on or before the deadline. Otherwise, rooms will be subject to availability.

The delegate's credit card information will be required upon reservation and an imprint during check-in to guarantee the booking of the room and incidental charges that the guests may incur during his/her stay. Delegates with hotel reservations will be responsible for costs charged for no-shows on reserved dates.

### Check-in and Check-out Procedure

Check-in time is at 2:00 pm and check-out time is at 12:00 noon.

## 9. Meals

The Government of the Philippines will provide coffee break snacks and buffet lunch for the duration of the meeting. Furthermore, all delegates are invited to a Welcome Dinner on 10 November 2011 at New World Hotel Makati City, Manila Hotel.

Dietary preferences / restrictions must be stated in the delegates' registration forms.

## **10. Transportation (Airport-Hotel)**

Delegates are requested to arrange their own transportation from the airport to the hotel. Airport taxis charge approximately PhP500.

## **12. Currency Exchange Rate and Regulations**

The Philippine currency is **Philippine Peso (PhP)**. The currency exchange rate is **1.00 US Dollar = 43.63 Philippine Pesos** or **1.00 Euro = 59.27 Philippine Pesos** as of 30 September 2011.

## **13. Insurance**

The Philippine Government can take no responsibility for medical or travel insurance for participants. It is strongly recommended that each participant make his/her own arrangements for the necessary insurance coverage.

## **14. Medical Clinic**

National emergency telephone: 117 (in Manila)

The nearest hospital is the Makati Medical Center, which is located at:

Hospital Name: **Makati Medical Center**

Address: No. 2 Amorsolo Street, Legaspi Village, Makati City

Tel. No: (632) 8888-999

Website: <http://www.makatimed.net.ph/>

## **15. Telecommunications**

Local dial telephone, facsimile and internet services are available at the hotel. International telephone and facsimile access are available for a fee, which shall be borne by the Delegate.

Pre-paid mobile SIM cards be made easily obtained at authorized retailers.

## **16. Security**

All necessary measures will be taken to ensure the security of participants. Possession of firearms and deadly weapons are strictly prohibited.

## **17. Liability**

The organizers shall not be held liable for personal accidents or losses, or damage to personal property of the registered participants in the meeting. Participants should make their own arrangements with respect to personal insurance.

## **18. Climate and Dress Code**

Generally, November is a dry season in the Philippines. Average temperature in Manila is around 28 degree Celsius. We kindly advise delegates to check local weather conditions on the internet, if necessary.

The Dress Code for the Conference is **Business Attire**.

**Asia-Europe Meeting (ASEM)  
Conference on the Harmonization of Biofuels Standards  
and Application to Vehicle Technologies**

Manila, Philippines • 10 - 11 November 2011

**Registration Form**

1. Full Name : \_\_\_\_\_

Please check:

Head of Delegation [  ]

Member of Delegation [  ]

Speaker [  ]

Moderator [  ]

Discussant [  ]

2. Designation : \_\_\_\_\_

3. Organization : \_\_\_\_\_

4. Country : \_\_\_\_\_

5. Address : \_\_\_\_\_  
\_\_\_\_\_

Tel : \_\_\_\_\_

Fax : \_\_\_\_\_

E-mail : \_\_\_\_\_

6. Flight Schedule:

	Date	Time	Flight Number
ARRIVAL			
DEPARTURE			

7. Room Requirements: \_\_\_\_\_

8. Dietary Requirements: \_\_\_\_\_  
\_\_\_\_\_

9. Preferred Working Group Session

<b>Please check your preferred Working Group session</b>	
	WG I: "The Science of Biofuel Production"
	WG II. "Compatibility Issues – Vehicle Technology and Logistics and Handling Biofuels and Blends"
	WG III. "Market Instruments to Drive Biofuel Production and Utilization"
	WG IV. "Regulatory Mechanisms to Integrate Biofuel Use in the Fuel/Transport Sector"

Please complete this registration form using **BLOCK CAPITALS** and send to

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 Renewable Energy Management Bureau  
 Department of Energy  
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 or [philippines\\_asem@yahoo.com](mailto:philippines_asem@yahoo.com)

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**Hotel Reservation Form**

**I. Delegate's Information**

Name : \_\_\_\_\_

Designation : \_\_\_\_\_

Organization : \_\_\_\_\_

Country : \_\_\_\_\_

Office Address : \_\_\_\_\_  
\_\_\_\_\_

Telephone : \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail : \_\_\_\_\_

**II. Flight Details**

	Date	Time	Flight Number
ARRIVAL			
DEPARTURE			

**III. Dietary Requirement**

\_\_\_\_\_

**IV. Room Requirement**

Room Type : \_\_\_\_\_

## CANCELLATION POLICY

In the event of cancellation after **17 October 2011** or no show on the dates reserved, delegates will be charged with the amount equivalent to the total number of room nights reserved.

### CREDIT CARD GUARANTEE:

Name of Cardholder : \_\_\_\_\_

Credit Card Type : \_\_\_\_\_

Credit Card Number : \_\_\_\_\_

Expiry Date : \_\_\_\_\_

Signature of Person Booking (over printed name)

\_\_\_\_\_  
Date: \_\_\_\_\_

**Kindly fax this form to the following on or before 17 October 2011:**

**Ms. Cecil Ocampo**

Assistant Director of Sales  
New World Hotel Makati City, Manila Hotel  
Esperanza Street corner Makati Avenue  
Makati City, Philippines  
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